

KANSAS CITY UNIVERSITY OF MEDICINE AND BIOSCIENCES
COLLEGE OF OSTEOPATHIC MEDICINE
Kansas City, MO

OB/GYN Club By-laws

Article I: Nomenclature

The name of the organization shall be "Obstetrics/Gynecology Club, Kansas City University of Medicine and Biosciences."

Article II: Objectives

- A. To promote interest in the practice of Obstetrics and Gynecology.
- B. To provide support and guidance for trainees in the area of Obstetrics and Gynecology.
- C. To provide a forum for meaningful personal interaction between trainees and faculty.
- D. To assist trainees in planning for rotations and residencies in Obstetrics and Gynecology
- E. To provide didactic programs, clinical experiences, and special functions which will promote learning and growth in the field of Obstetrics and Gynecology.
- F. To provide opportunities for service to the medical community and local public.
- G. To provide a mechanism for commendation of trainees who excel in the area of Obstetrics and Gynecology and the activities of the club.

Article III: Membership

- A. All members shall be a registered student at Kansas City University of Medicine and Biosciences.
- B. Members may join voluntarily without need for recommendation by faculty or students.
- C. All members must remain in good academic standing with the University and with the regulations of the club to remain active with in the Obstetrics/Gynecology Club.
- D. Membership may be terminated by vote of the Officers in the case of noncompliance with membership requirements.
- E. Membership is predicated on payment of the initiation fees.
- F. Members participating in service or clinical opportunities must sign a commitment for indicating compliance with the program.
- G. No one meeting the above criteria shall be denied membership to the club for any reason.

Article IV: Officers and Executive Committee

- A. The officers are President, Vice President, Secretary, Treasurer, Community Service Chair, and First Year Representative.
- B. Officers shall be elected by general vote of the Membership after nomination by the Membership. Simple majority shall be sufficient for election.
- C. The elections of President, Vice President, Secretary, Treasurer, and Community Service Chair shall be held yearly in April. These terms of office shall be one year.
- D. The election of First Year Representative shall be held yearly in August. The term of this office shall be one academic year.
- E. The Executive Committee shall consist of the elected officers and the Chairpersons of any standing committees as established by the President.

Article V: Meetings

- A. The club shall meet regularly at intervals agreed upon by the Officers. The President as necessary may call special meetings for specific purposes. All meetings shall be announced to the Membership and posted at least 48 hours before the meeting date.
- B. The place of meeting shall be determined by the Officers.
- C. The Officers shall meet separately at regular intervals as necessary.

Article VI: Duties of Officers

- A. Duties of the President:
 - a. Leading the regular, special and officer's meetings of the club.
 - b. Attend all functions of the club.
 - c. Appoint standing committees with Chairpersons as needed to complete tasks or perform duties as indicated by the mission and intent of the club.
 - d. Represent the club at student functions or regional/national meetings as opportunity permits.

- e. Serve as liaison between faculty advisors and contact persons for various clinics, shelters and speaking groups.
 - f. Serve as a member of Executive Committee.
- B. Duties of the Vice President:
 - a. Support the President in all activities.
 - b. Serve in the absence of the President whenever required.
 - c. Attend all club functions.
 - d. Serve as a member of Executive Committee.
- C. Duties of the Secretary:
 - a. Maintain an accurate list of members.
 - b. Provide correspondence with outside speakers, support agencies, alumni, (etc.) as directed by the President or other officers.
 - c. Receive all written communication to the club and present them at regular club meetings.
 - d. Serve as a member of Executive Committee.
- D. Duties of the Treasurer:
 - a. Collect and manage dues and fees.
 - b. Report to the President any financial concerns.
 - c. Oversee and coordinate fundraiser.
 - d. Serve as a member of Executive Committee.
- E. Community Service Chair
 - a. Coordinate various community service events.
 - b. Serve as a member of Executive Committee.
- F. First Year Representative:
 - a. Communicate club functions to first year class.
 - b. Serve as a member of Executive Committee.

Article VII: Fees and Dues

- A. Dues are to be paid by each member before participation in any service or clinical opportunities.
- B. Dues are to be paid annually by each member of the club.
- C. Club dues shall be determined by the officers before the first meeting of the academic year.

Article VIII: Awards and Citations of Merit

- A. Citations of Merit may be awarded to any member who fulfills specific criteria of activity, service, and leadership as established by the Officers. Citations shall include notifications to the Registrar for inclusion into the member's Kansas City University of Medicine and Biosciences file.
- B. Additional Awards may be granted to support personnel, sponsoring organizations, or others seen as deserving by the Membership. Nominations shall be made by any member, and voting by all members in good standing will be made by show of hands or by secret ballot. The award shall consist of an inscribed certificate.

Article IX: Amendments

Amendments to the Bylaws may be made at any time. They must be submitted to the President for discussion by the officers. General Membership will then vote upon the proposed amendments. To become effective, the amendment must pass by 51% of Membership in good standing. Vote may be made by show of hands or secret ballot.